







## Handover of Narcotic Drugs Custody Permission


This service allows to request for the signature of the doctor/pharmacist in charge of narcotic drugs in hospitals and one-day surgeries, and/or a request for the delivery of drugs.

 <b>Department name</b> Drug	 <b>Sector</b> Health Regulation	 <b>Main Service</b> Regulation of Anesthetic drugs and chemical precursors	 <b>Service Code</b> 110-46-003-000
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 <b>Service Classification</b> Transactional	 <b>Variation / Auxiliary</b> Variation	 <b>Service Type</b> Government to Business
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 **Average Service Time**  
1 to 3 working days


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 **Payment channels**  
None - The service is free


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 **Target Audience**  
Pharmacies within hospitals, one-day surgery centers


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 **Service Locations**  
○ Service Centers


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 **Related Services**  
This service is not linked to any other services

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 **Service Bundle**  
This service is not linked to any bundles

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 **Contact Details**  
**Email:**  
[controlledchemicals@mohap.gov.ae](mailto:controlledchemicals@mohap.gov.ae)

  
**Service Fees**  
Free

**Sustainable Development Goals**



**Notes**  
None



### Service Process

- 01 The customer shall submit the request, complete the form and attach the relevant documents.
- 02 The request will be endorsed by the employee concerned.
- 03 The customer shall pay the submission fees.
- 04 The employee concerned will approve and forward the approval to the customer via email.



### Required Documents

- Letter from the technical director of the hospital/one-day surgery clinic or medical warehouse owner, listing the drugs required, including their types, concentrations and quantities, the name of the designated pharmacist/doctor in custody of the drugs, and reason for the drug requirement.
- Copy of valid license of the custodian
- Copy of the establishment's license, issued by a licensing authority other than the Ministry of Health and Prevention (Dubai Health Authority/Dubai Healthcare City/Health Authority Abu Dhabi/Ministry of Environment and Climate Change)
- Copy of the UAE ID of the technical director and of the custodian
- NOC from the licensing authority
- Copy of the establishment's Dubai Chamber of Commerce & Industry membership
- Copy of the commercial license issued by the Department of Economic Development
- List of doctors and their valid licenses



### Requirements & Conditions

- The customer must complete forms F1 (Narcotic application) and F2 (Signature approval) if the facility is new or if a new administrator has been appointed.
- If the administrator resigns or is on leave and a substitute supervisor is appointed, the customer must fill out form F3 (NARCOTIC DRUGS STOCK HAND OVER).
- The narcotic drugs receipt form must be approved and signed by the appointed official.
- A delivery list of semi-controlled, controlled and narcotic drugs should accompany the form.

### Service Channels



Customer Happiness Center - Ministry Office, Dubai

### Resources

None

### FAQs

None.